



# The Council of West of England Brass Band Associations

**NATIONAL BRASS BAND CHAMPIONSHIPS OF GREAT BRITAIN**  
**WEST OF ENGLAND REGIONAL QUALIFYING CHAMPIONSHIPS**  
[www.webba.org.uk](http://www.webba.org.uk)

**SATURDAY 14<sup>th</sup> and SUNDAY 15<sup>th</sup> MARCH 2020**  
**RIVIERA INTERNATIONAL CONFERENCE CENTRE, TORQUAY**

## **SATURDAY 14<sup>th</sup> MARCH**

<b>Venue</b>	<b>Section</b>	<b>Entries</b>	<b>Adjudicators</b>	<b>Draw</b>	<b>Commence</b>
The Arena	FOURTH	16	Nicholas Garman Gary Davies	10:00	11:00
The Forum	SECOND	15	Chris King John Winterflood	08:00	09:00
The Forum	FIRST	18	Dr Chris Davis OBE Jacob Dijkstra	12:00	14:00 (Not before)

## **SUNDAY 15<sup>th</sup> MARCH**

The Forum	THIRD	18	Gary Davies John Winterflood	08:00	09:00
The Forum	CHAMPIONSHIP	12	Chris King Jacob Dijkstra	12:00	13:30 (Not before)

**List attached of all Bands entered.**

### **DRAW DELEGATE / RECEIPT OF ADJUDICATOR'S REMARKS**

All Bands are required to appoint a representative to attend the draw on their behalf. Only one representative will be allowed to attend the Draw and he/she must have the authority to speak on behalf of your Band. This representative must also be responsible for stage/percussion plans and convey any assistance needs of players (e.g. use of lift).

**At the draw, a Delegate Card will be issued to your band representative and must be retained as authority to collect the Adjudicator's written remarks, which will only be issued to the bearer of the Card.** Please note that the actual ballot for order of play will be carried out in the presence of the delegates by the Council Chairman, Championship Secretary/Controller and Section Controller.

**ALL SECTION DRAWS** will take place in the **Arena Balcony Bar**, accessed by the stairs from the main Foyer (signed) and from which **the Adjudicator's remarks** will be available (on production of the delegate card **15 minutes** after the stage announcement of the respective Section results).

## RESULTS

At the conclusion of each Section, the Adjudicators will be escorted to a designated “quiet zone” to enable them to complete their deliberations. On completion, the sealed results will be handed to the Championship Secretary/Controller who, together with the Section Controller, will also retire to the “quiet zone” to check and compile the results. Bands are requested to be patient whilst the results are compiled and checked for accuracy prior to the results being announced. Adjudicators will award band places only, no points will be entered on the adjudicator’s remarks sheet or be announced (National Rule 12c refers).

At each section draw, the delegates in attendance will be offered the opportunity to appoint one representative from the group to join the Championship Secretary/Controller and Section Controller in the “quiet zone” to observe the compilation of results for that section. Once the compilation of results has been completed, any such representative will be escorted to the Contest Control room where he/she will remain whilst the results are announced.

## REGISTRATION

All bands are reminded that Registration Cards issued by Brass Band Players Ltd will be the only cards accepted by Registration at the West of England Regional Championships on 14<sup>th</sup> and 15<sup>th</sup> March 2020. This concurs with the condition of entry which all bands have signed and is in accordance with The National Rules. Bands not in possession of BBP Ltd Registration Cards will be deemed to have withdrawn and in consequence will not be included in the Draw for order of play, not be permitted to play and will be graded as an absent band in accordance with Grading Rule (I).

Bands have until the 6<sup>th</sup> March 2020 for registration of new players. The last date for transfer of players is Friday 14<sup>th</sup> February 2020 – that is 28 days before the Friday before the contest. **Please note the effective date for a transfer can be anything up to the 13<sup>th</sup> March, but a new registration effective date must be on or before 6<sup>th</sup> March.**

For queries regarding the completion of registration procedures contact Tim Jones at BBP Ltd on 02920 700943 or [office@bbpregistry.com](mailto:office@bbpregistry.com) .

BBP Ltd Registration Cards will be presented at the registration point on the day of the Contest and be verified against a computer print-out dated Friday 6<sup>th</sup> March 2020 as prepared by the BBP Ltd Registry and held by the contest management. It is the responsibility of band management to ensure all Registration Cards are complete in every detail, including franking for the current year, up to date signature of the player and a valid effective date - also that the aforementioned Registry print-out is correct. The number of players permitted to play is 25 brass instrumentalists plus percussionists as required by the band (National Rule 7 refers).

Any queries concerning Registration should be referred to the West of England Registrar, Lesley Knapton, mobile no: 07760 360105 or via email at: [agt52mek1972@virginmedia.com](mailto:agt52mek1972@virginmedia.com)

**RULES** of the National Brass Band Championships of Great Britain, effective 1<sup>st</sup> January 2020, will be complied with in full. The National Rules may be downloaded from the National Brass Band Championships website via the following link [www.nationalbrassbandchampionships.com](http://www.nationalbrassbandchampionships.com)

## BAND ASSEMBLY

**Saturday** - situated in the Grace Murrell Suite and Burdett Room (signed from car park as Torbay Rooms).

**Sunday** - situated in The Arena (direct access from the car park). For security reasons, no access from the main Foyer to the Arena, or vice versa, will be permitted.

Bands will be permitted to warm up on the Saturday and Sunday in the assembly area but **with practice muted playing only.**

**Essential information for bands competing on the Saturday** – following your respective section draw, **only five (5) bands at a time (in order of draw) will be admitted to the band assembly areas** - your co-operation with the door stewards will be appreciated.

Players will be required to wear their concessionary wrist bands (as purchased with contest entry) to gain admittance to the band assembly areas. **Persons not displaying a valid bandperson concessionary wrist band WILL NOT be allowed entry to the assembly areas including your Musical Director unless they are an authorised chaperone and advance notice has been provided.**

**\*\*\*\*\* PLEASE NOTE - THERE ARE NO CHANGING FACILITIES AVAILABLE \*\*\*\*\***

All band players and musical directors must arrive at the Band Assembly Area wearing base clothing of shirt/blouse, trousers/skirt and tights/socks to which a uniform jacket, waistcoat, tie and/or dress shoes can be added.

**\*\*\*\*\* NO CHANGING WILL BE PERMITTED \*\*\*\*\***

If any player requires use of the lift to get from the band assembly area up to the Arena/ Forum, it is essential that this is highlighted to the Officials at the respective Section Draw. Arrangements can then be made for an official to be made available to assist at an agreed time.

Bands are requested to ensure that all band and personal equipment and property is removed from the band assembly areas immediately after playing thereby creating room for bands playing later in the day. This is most important on the Saturday and definitely **NO** group photographs to be taken inside or outside the building, as it is essential the assembly area is vacated without delay. Doors to the assembly area will be locked 10 minutes after the final performance each day. The WEBBA and RICC stewards will not be responsible for any instruments or equipment left unattended.

## STAGE PLANS

To assist with the efficient set-up of seating and positioning of percussion equipment between performances, **ALL bands must complete clearly the enclosed seating/music stands and percussion set-up plans and hand them in at your respective draw.**

## ON STAGE

As time is always at a premium at the Regional Contest, **bands will NOT be permitted to send on stage any “working party” to set-up seating, etc.** - this will be rigidly enforced by the appointed Stage Managers. Stage management will set-up the stage according to the plans submitted.

## ON STAGE

As per National Rule 17, if any band is not ready to perform within FOUR (4) minutes of the time stated in the contest schedule, or of the preceding band vacating the stage, the band may be the subject of disciplinary action, including disqualification.

## DISCIPLINE

**Please note that any offensive and provocative statements made online regarding contest management and officials will be considered by the contest management. If they prove to be grossly offensive, abusive or obscene, appropriate action will be taken. This action may include a ban on the individual making the remarks and/or the band he or she represents.**

**All Bands must adhere to the WEBBA Code of Conduct as clearly set out in Appendix B. It is the responsibility of the Contest Secretary to communicate this to all players.**

**The attention of all bands is drawn to The National Rule 22, and Council gives notice that any infringement whatsoever of this particular Rule will result, without hesitation, of imposition of penalties under Rule 23. Also, direct contact with Adjudicators prior to or after the contest by any member or musical director of a competing band could be actionable under Rules 22(c) and 23.**

## PERCUSSION

Council is again hiring quality Percussion equipment from Ev-Entz, who will be in attendance throughout the two days.

Please make your percussion team aware of the enclosed full list of the provided percussion. **The use of a the snare drum & stand, tambourine, claves and finger cymbals are 'Optional' items and will be the only percussion instruments bands are allowed to take on stage.** Everything else is provided and must be used. A copy of the list will also be placed on our WEBBA website. **No beaters / sticks or mallets supplied, please bring your own.**

## GENERAL INFORMATION

**Please note - there are no mother and baby, crèche or childcare facilities within the band assembly areas. Anyone not performing (band manger/contest secretary etc.) will be asked to leave the band assembly area once the band has been called to registration.**

## COACHES AND PARKING

No provision has been made for Coach Parking, as it is felt adequate parking is available in the vicinity of the Riviera Centre. **Please note, and instruct your coach driver, that coaches will only be permitted to set-down and pick-up in the Riviera Centre car park.**

## REHEARSAL FACILITIES

A reminder that arrangements for Rehearsal Facilities are the sole responsibility of individual bands – please do NOT contact the Regional Secretary on this subject.

## PROHIBITED

**Mobile telephones must be fully switched off whilst in The Forum and The Arena (Saturday). It is also a violation of the Riviera Centre's licence to record or film performances and take photographs.** No drinks are permitted in the Forum or the Arena. **Secretaries are asked to make all band members and supporters aware of these restrictions.**

## ADMISSION

**Bandpersons:** Thank you to bands for purchasing the special concessionary wrist bands. **Wrist bands MUST be worn and clearly visible to gain access to the band assembly areas and admission to the auditoriums.**

The Riviera Centre door stewards have specific instructions - **no wrist band, no admission.** **These concessionary wrist bands are not transferable.**

Wrist bands are **not** being sent out by post, but will be available on the Saturday from the main Entrance Foyer and on Sunday from the stewards' desk at the entrance to the Band Assembly Area. The authorised person collecting the wrist bands will be required to sign a receipt. Please collect and distribute to **ALL** performers and MD **before** requiring access to the band assembly areas.

## General Admission

Day Ticket £11.00 (Senior Citizens & Children 8 to 15 years - £9.00p)  
2-day Ticket £16.00 ( " " " " £13.00p).  
Family Ticket £22.00 (1 x adult & 2+ children)  
2-day Family Ticket £32.00

All general admission tickets can be purchased at the door on the day – no advance ticket sales.  
Payment by card accepted.

## SECTION CONTROLLERS

Championship	Trevor Bedding	First Section	Mike James
Second Section	Trevor Bedding	Third Section	Greg Cook
Fourth Section	Robin Teague		

## CHILD PROTECTION

Being conscious of this most important and complicated legislation, Council wish it to be known it cannot accept any responsibility whatsoever in this matter. As stated in our WEBBA Safeguarding Policy and Procedures, each and every band must accept full responsibility for all players under the age of 18 years and any vulnerable adults in membership of the band.

WEBBA has submitted an application to the Torbay Council for a BOPA to cover this event. However, it is the responsibility of each band to ensure compliance with Child Performance Regulations and the compilation of any appropriate/required records. Please see Appendix A detailing the specific requirements to be completed by each participating band in advance of the contest and to provide assurance that all of their players under the age of 18 will be appropriately chaperoned whilst in the Band Assembly and Performance Area at this contest.

If you have any concerns relating to the safety or welfare of any child or vulnerable adult please contact our appointed Safeguarding Officer John Woods on mobile no. 07580 187974.

## **INDEMNITY**

Bands are advised that in the event of cancellation, suspension or curtailment, for whatever reason, of the Championships, The Council of West of England Brass Band Associations will not be responsible for any loss financially or otherwise by any band entered in these Championships.

## **TRADE STANDS**

Please do visit and support the band traders who will be located in the Rosetor room throughout the weekend.

## **FIRE AND SAFETY REGULATIONS**

At all times the Riviera Centre's Fire, Health and Safety Regulations must be respected and, in the event of an emergency, instructions and directions of the Centre's staff must be complied with.

## **CONTACT ON CONTEST DAY**

If any emergency arises en route to the Championships causing unexpected delay, etc., please endeavour to telephone the Riviera Centre on 01803 299992 with a message to be relayed to SUE OLDFIELD or direct on her mobile 07768 973095.

## **THANKS**

Whilst we are now used to all sections being held over the same weekend, nevertheless there will be SEVENTY-NINE bands converging on Torquay over the two days, so a little tolerance and patience by all concerned will contribute to the event's success.

**Thank you in advance for your assistance for acting on this information and please share it with those directly involved, especially your Musical Director and all players.**

## **QUERIES**

If you have any query or require further information please contact me via email at [secretary@webba.org.uk](mailto:secretary@webba.org.uk) . For any urgent matters please call my mobile number 07768 973095 before 9.30pm. (During working hours please leave a message and I will respond as soon as I am able).

I look forward to seeing you at Torquay in March.

Sue Oldfield  
Championship Secretary/Controller  
February 2020

**WELCOME TO THE RIVIERA INTERNATIONAL CONFERENCE CENTRE**

**GOOD LUCK TO ALL COMPETING BANDS**

**And**

**HAVE AN ENJOYABLE DAY/WEEKEND IN TORQUAY**



## APPENDIX A

### CHILD (PERFORMANCE AND ACTIVITIES) (ENGLAND) REGULATIONS 2014 AND SAFEGUARDING REQUIREMENTS FOR ALL BANDS

WEBBA is committed to safeguarding and promoting the wellbeing of children and young adults and believes that it is important that everyone associated with a Band should always show respect and understanding for the safety and welfare of others.

Please ensure your band complies with the following requirements for this event;

- Please confirm the name of your band's Safeguarding/Welfare Officer.
- Please complete and return the accompanying documentation in respect of all players under the age of 16, over 16 but under 18 and any vulnerable adults with specific requirements to assist in participation. **NIL RETURNS ARE REQUIRED.**
- Please confirm the name of the Chaperone in charge if different to your Safeguarding/Welfare officer.
- In advance of the contest day please notify the secretary of any non-playing Chaperone who in order to carry out their essential role, will require access to the Band Assembly Area. (In this scenario, it is the responsibility of the band concerned to purchase a standard entrance ticket for this individual(s) – ticket(s) will not be provided by WEBBA).
- On collecting your Band Player tickets you will be issued with an Activity Log and Emergency Contact Form (Safeguarding Pack) which your Safeguarding/Welfare Officer for the day is responsible for completing. This completed document will then need to be handed back in to one of the WEBBA stewards on leaving the Band Assembly Area immediately following your performance.
- Any non-playing Chaperone will be required to wear a WEBBA lanyard when accessing the Band Assembly Area in addition to showing their standard entrance wrist band. The lanyard should be returned with the Safeguarding pack on leaving the Band Assembly Area.

Thank you for your cooperation.

Sue Oldfield  
Secretary



## APPENDIX B

### WEBBA CODE OF CONDUCT

As an organisation, WEBBA respects and promotes freedom of expression and open communication. We recognise the rights of everyone to be treated as individuals and will not condone or allow any form of unlawful discrimination to go unchallenged.

WEBBA will not tolerate discriminatory behaviour, harassment or victimisation of any kind. To ensure this, we expect all participating bands and their supporters to follow our Code of Conduct in order to foster a well-organised, respectful environment where every individual has the opportunity to enjoy brass banding.

Please ensure all band players and supporters are aware of the following specific requirements;

- WEBBA have a responsibility to ensure the safe, effective and efficient running of the regional championships. All competing bands and their supporters should therefore comply and cooperate by following all instructions given by our WEBBA or RICC stewards on the day.
- All band members should treat each other and all other parties with fairness and respect, and should not display discrimination or harassment of any kind.
- **No changing permitted in the Band Assembly Area - All band players and musical directors must arrive at the Band Assembly Area wearing base clothing of shirt/blouse, trousers/skirt and tights/socks to which a uniform jacket, waistcoat, tie and/or dress shoes can be added.**
- No alcohol is permitted in the Band Assembly Area, Forum or Arena – alcohol consumption is restricted to within the dedicated bar area in the Rosetor Room only.
- The taking of photographs or videos is not permitted at any location in the building.
- Please do not report early to the Band Assembly Area. There is only available space for the maximum numbers of bands as communicated.

Please be aware that failure to adhere to any of the above requirements may result in disciplinary action being taken against an individual and/or the band concerned as per National Rule 23.

Thank you for your cooperation.

Sue Oldfield  
Secretary