



## **Data Protection and GDPR**

### **Overview Statement**

WEBBA has a Data Protection Policy that is available on request and is published on our website.

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect in managing our relationship with you.

We hold Band Secretary Address and other information in order to contact you from time to time.

Band Player details are requested from Bands and/or appropriate registries - application entry to the event by implication permits WEBBA to request and hold this information. These details are

- Used for identification and verification purposes in connection with contest rules
- Required for Safeguarding Purposes relating to Young People and Vulnerable adults
- Held by WEBBA in a processor role only not as controller
- Not used for any marketing purposes
- Kept securely and not shared with any 3<sup>rd</sup> Parties
- Securely destroyed
- Details of qualifying Bands will be supplied to Kapitool Promotions Ltd owners of National Brass Band Championships of Great Britain

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### **Frequently Asked Questions**

#### **Who do we share your personal information with?**

We may need to share limited information with our service providers who help us prepare for your performance such as the Riviera International Conference Centre, Member Associations, or percussion suppliers.

#### **Do you share our data and player information with third parties?**

Please be assured that you will not receive offers from other companies or organisations as a result of giving your details to us. We will not sell, distribute or lease your personal information to third parties.

#### **What are our responsibilities and your rights?**

We take exceptional care with all information held. Where we contact you by email, SMS or other electronic means we do this with your consent.

You may request details of personal information, which we hold about you under the Data Protection Act. If you would like a copy of the information held on you please write to us at GDPR Request, 16 Bowring Close Exeter Devon EX1 3TU

If there is a change of secretary or an amendment required please inform WEBBA Secretary as soon as possible.

You may also request deletion of records no longer appropriate.

**How long do we keep your Information?**

We keep information for as long as we need it for the purposes for which it was originally collected. This varies depending on the type of information and its category. WEBBA Contest is an annual event. Regarding individual player and participant names; these are normally deleted or information securely destroyed 12 months after the event annually.

**How secure is my Information?**

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect in managing our relationship with you.

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